

## Call for Applications



### Asian Association of Open Universities Inter-university Staff Exchange Fellowship 2021 by THE OPEN UNIVERSITY OF SRI LANKA

In support of the Asian Association of Open Universities (AAOU) Inter-university Staff Exchange Fellowship Programme, The Open University of Sri Lanka (OUSL) is offering **two** short-term Fellowships to staff from AAOU member institutions for the year 2021. This programme is intended to provide a platform for capacity building and establishment of sustainable partnerships as well as fostering knowledge exchange and promotion of mutual understanding among staff of the Open Universities of Asia.

The terms and conditions of the Fellowship are as follows:

1. **Number of Fellowships** 2 numbers / year
2. **Duration of the fellowship** One month
3. **Schedule of Commencement** 1<sup>st</sup> August – 1<sup>st</sup> November 2021
4. **Closing date** 31<sup>st</sup> May 2021
5. **Eligibility**

A Fellowship candidate shall fulfil the following criteria:

- (a) Be an academic with not less than 5 years' experience from an AAOU member institute.
- (b) Possess a Masters degree or above.
- (c) Have a letter of consent from the OUSL staff for collaboration.
- (d) Be able to work in English.

#### 6. **Application**

Interested candidates may apply for the Fellowship programme by submitting the following documents in English:

- (a) Curriculum Vitae
- (b) A proposal of study which is mutually beneficial to and accepted by both institutes. The proposal may include but is not restricted to:
  - (i) student support services.
  - (ii) student engagement and motivation in open distance education.
  - (iii) quality assurance in Open Education.
  - (iv) Open Educational Resources/MOOCs.
  - (v) instructional design & development in Open and Distance Learning.
  - (vi) University policy and strategies in reducing dropout rates.
- (c) Letter of recommendation from the head of the home institution (President, Rector, Chancellor or Vice-chancellor)
- (d) Recent photograph (passport size) of the applicant.

## **7. Notice of Acceptance from OUSL**

Successful candidates will be informed of acceptance via e-mail within two weeks from the closing date.

## **8. Responsibilities of the Recipient**

- (a) The recipient of the fellowship shall be required to:
  - (i) conduct the proposed study.
  - (ii) deliver a talk based on the study.
  - (iii) submit a report to the OUSL at the end of the Fellowship programme. The report should outline the Fellow's experiences, output of the study, recommendations and future collaborations which could be beneficial to both institutions.
- (b) The recipient of the fellowship shall be responsible for:
  - (i) obtaining a valid visa for the fellowship period.
  - (ii) obtaining an economy round-trip air ticket between the home country and Sri Lanka either from his/her home institution or any other sources.
  - (iii) obtaining all relevant insurance including travel and medical.
  - (iv) obtaining official leave from his/her home institution for the duration of the Fellowship.
  - (v) maintaining his or her personal health, safety and belongings during the period of the Fellowship.
  - (vi) making arrangements to cover his or her medical and/or any other incidental cost.
  - (vii) find a suitable place for accommodation closer to the OUSL and local transport
  - (viii) complying with local laws and legislation of Sri Lanka (including laws pertaining to immigration, customs, foreign exchange control, etc.) and the COVID-19 related guidelines issued by the Ministry of Health.

## **9. Responsibilities of the OUSL**

OUSL shall be responsible for providing:

- (a) a formal invitation letter along with any other relevant documents in order to execute the Fellowship Programme.
- (b) a daily stipend amounting to US\$ 60.
- (c) office space and office facilities including internet access.
- (d) access to the University Library and other office facilities.

## **10. Completion of the fellowship programme**

All successful applicants **must** complete the fellowship by 30<sup>th</sup> November 2021. No deferment will be allowed beyond this date unless relevant approval has been given.

## **11. Contact Person:**

All queries and documents relating to the Fellowship shall be addressed to:

Director /International Relations Unit

The Open University of Sri Lanka

Nawala, Nugegoda, Sri Lanka

E-mail: [dirir@ou.ac.lk](mailto:dirir@ou.ac.lk) / [ird@ou.ac.lk](mailto:ird@ou.ac.lk) (Email submission is highly encouraged)

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Professor S. A. Ariadurai

Vice-Chancellor