



Asian Association of Open Universities 2025 Inter-university Staff Exchange Fellowship By Korea National Open University

In support of the Asian Association of Open Universities (AAOU) Inter-university Staff Exchange Fellowship Program, Korea National Open University (KNOU) is offering short-term Fellowship to staff from AAOU member institutions for the year 2025. This program is intended to provide a platform for capacity building and establishment of sustainable partnerships as well as fostering knowledge exchange and promotion of mutual understanding among staff of the open universities of Asia.

The terms and conditions of the Fellowship are as follows:

1. Period of the Program

May 18th – May 30th, 2025 (2 weeks)

2. Number of Fellowships

2

3. Provisions by KNOU

- a. Accommodation including breakfast
- b. Lunch for working days
- c. Office with internet connection

4. Responsibilities of Recipient Institution

The recipient institution shall provide the candidate with an economy round-trip air ticket between the home country and South Korea, insurance, as well as leave for the duration of the Fellowship.

5. National Laws and Legislation

- a. During the travel period covered under this Fellowship, it is the Fellow's responsibility to comply with local laws and legislation of South Korea (i.e. laws pertaining to immigration, customs, foreign exchange control, etc.).
- b. KNOU is not responsible for obtaining visas for the selected Fellow. KNOU will provide a formal invitation letter in order to execute the Fellowship Program.

6. Personal Safety and Health (If applicable)

- a. Each Fellow is responsible for acquiring and paying for any and all insurance, e.g. travel insurance.
- b. Each Fellow is responsible for maintaining his or her personal health, safety and belonging during the period of the Fellowship.
- c. Medical coverage is not provided. Therefore, the Fellow must make appropriate arrangements.

7. Eligibility

A Fellowship candidate should fulfill the following criteria:

- a. Be an academic, administrative, or research staff member of an AAOU member institution.
- b. Possess an undergraduate degree.
- c. Be proficient in both written and oral English.

8. Application

Interested candidates may apply for the Fellowship program by submitting the following documents in English:

- a. Curriculum Vitae including a selected list of publications
- b. Research proposal of the fellowship program, which should be of a comparative analysis between the recipient institution and KNOU. The research topic should be of the following areas:
 - Innovative delivering methods
 - New learner support programs
 - Integrated quality control in distance education
- c. A letter of recommendation from the head of recipient institution, stating the institutional commitment to support the staff's international travel to and from KNOU as well as continued payment of the staff's salary during the execution of the Fellowship in KNOU.

9. Submission Deadline

All the relevant documents must be submitted by February 24.

10. Notice of Acceptance from KNOU

Successful candidates will be informed via e-mail notification by March 21.

11. Activities of the Fellow at KNOU

During the period of visit, the Fellow will be required to:

- a. To make a presentation about his/her parent university.
- b. To visit KNOU departments and facilities, including the Digital Media Center, Institute of Future Distance Education, Library, and one of the regional campuses, and to engage in academic exchanges with faculty and staff.
- c. To conduct the proposed research and present the findings at the seminar.

12. Reporting

Each Fellow is required to submit a report to KNOU at the end of the Fellowship program. The report should outline the Fellows experiences in the program as well as highlight any research findings.

13. Deferment

All successful applicants **must** complete the Fellowship by May 30th, 2025. No deferment will be allowed beyond this date unless relevant approval has been given.

14. Contact Person:

All queries and documents relating to the Fellowship may be addressed to:

Name: Eunmi Oh (Ms.)
Position: Program Specialist
Institution: Office of International Affairs
Address: 86 Daehak-ro, Jongno-gu, Seoul, Republic of Korea, 03087
E-mail: eunmih3@mail.knou.ac.kr
Phone: +82-2-3668-4277



Dr. Song-Hwan Ko
President
Korea National Open University

<Note>

- * Applications are only accepted via email above.
- * Program schedules and details are subject to change due to internal circumstances.